



395 Main Street
Dubuque, Iowa 52001

**Includes Waterloo/Branch Campus*
2323 Crossroads Blvd.
Waterloo, Iowa 52702

Student Right to Know

July 2016

The following information is provided to you as a student of Capri College (or prospective student before any financial commitment is made).
Please contact our Admissions Department at (563) 588-2379 or toll free at (800) 728-0712,
if you have additional questions regarding course specifications.

Student Right to Know

Capri College Cosmetology: Enrollment Period 9/1/12 through 8/31/13

Cosmetology Graduation Rate:

During this enrollment period, 63 Students enrolled in the Cosmetology program.

- Of the 63 Students who enrolled 42 (67 %) successfully completed the program.
- Of the 63 students who enrolled 36 (57 %) were **first-time, full-time, certificate seeking undergraduate students**.
- Of the 42 students who successfully completed the program, 42 (100%) completed the program within 150% of the normal program length.
- Of the 36 **first-time, full-time, certificate seeking, undergraduate students (FTFT)** who enrolled, 21 (58%) successfully completed the program.

Cosmetology Enrollment Statistics

Of the 36 FTFT students who enrolled in Cosmetology program:

- 20 of the 35 (57%) FTFT female students successfully completed the program.
- 1 of 1 (100%) FTFT male students successfully completed the program.
- 19 of the 34 (56%) FTFT Caucasian students successfully completed the program.
- 0 of 1 (0%) FTFT Black/African American students successfully completed the program.
- 0 of 1 (0%) FTFT Asian students successfully completed the program.
- 13 of the 22 (59%) FTFT Pell Grant recipients successfully completed the program.
- 5 of the 7 (71%) FTFT students who received Stafford Loan (but no Federal Pell Grant) successfully completed the program.
- 3 of the 7 (43%) FTFT students who received no Pell or Stafford Loan successfully completed the program.

Cosmetology Employment Rate

During this enrollment period, 42 cosmetology graduates were available for employment.

- 38 of the 42 (90%) cosmetology graduates were placed in related fields.
- 17 of 21 (81%) FTFT graduated students were placed in related fields.

Cosmetology Licensing Rate

During this enrollment period, 46 Cosmetology graduates took the State Board Exam for licensure.

- 42 of the 42 (100%) cosmetology graduates successfully passed the state board exam and 41 out of 42 (98%) achieved state licensing.
- 21 of 21 (100%) FTFT graduated students successfully passed the state board exam and 20 out of 21 (100%) achieved state licensing.

Capri College Esthetics: Enrollment Period 9/1/13 through 8/31/14

Esthetics graduation rate:

During this enrollment period, 16 students enrolled in Esthetics program.

- Of the 16 students who enrolled 14 (88%) successfully completed the program.
- Of the 16 students who enrolled 1 (6%) was **first-time, full-time, certificate seeking undergraduate students**.
- Of the 14 students who successfully completed the program, 14 (100%) completed the program within 150% of the normal program length.
- Of the 1 **first-time, full-time, certificate seeking, undergraduate students (FTFT)** who enrolled, 1 (100%) successfully completed the program.

Esthetics Enrollment Statistics

Of the 1 FTFT students enrolled in the Esthetics program

- 1 of the 1 (100%) FTFT female students successfully completed the program.
- 1 of 1 (100%) FTFT Hispanic students successfully completed the program.
- 1 of the 1 (100%) FTFT Pell Grant recipients successfully completed the program.
- 0 FTFT students received Stafford Loan (but no Federal Pell Grant).
- 0 FTFT students received no Pell or Stafford Loan

Esthetics Employment Rate

During this enrollment period, 14 Esthetics graduates were available for employment.

- 8 of the 14 (57%) of the Esthetics graduates were placed in related fields
- 0 of the 1 FTFT graduates were placed in a related field.

Esthetics Licensing Rate

During this enrollment period, 14 Esthetics graduates took the State Board Exam for licensure.

- 11 of the 14 (79%) Esthetics graduates who took the state exam successfully passed the exam and 11 out of 14 (79%) graduates achieved state licensing.
- 0 of 1 (0%) FTFT Esthetics graduates took the state exam and passed and 0 of 1 FTFT graduates achieved state licensing during this period.

Capri College Massage Therapy: Enrollment Period 9/1/2013 -8/31/14

Massage Therapy Graduation Rate:

During this enrollment period, 27 students enrolled in the Massage Therapy program.

- Of the 27 Students who enrolled 24 (89%) successfully completed the program.
- Of the 27 students who enrolled 6 (22%) were **first-time, full-time, certificate seeking undergraduate students**.

- Of the 24 students who successfully completed the program, 24 (100%) completed the program within 150% of the normal program length.
- Of the 6 **first-time, full-time, certificate seeking, undergraduate students (FTFT)** who enrolled, 5 (83%) successfully completed the program.

Enrollment Statistics for Massage Therapy:

Of the 6 FTFT certificate seeking undergraduate students who enrolled in Massage Therapy:

- 5 of the 6 (83%) FTFT female students successfully completed the program.
- There were no (0) FTFT male students during this enrollment time.
- 5 of the 6 (83%) FTFT Caucasian students successfully completed the program.
- 3 of the 4 (75%) FTFT Federal Pell Grant recipients successfully graduated.
- 2 of 2 (100%) FTFT students who received Stafford Loan (but no Federal Pell Grant) successfully completed the program

Massage Therapy Employment Rate

During this enrollment period, 24 Massage graduates were available for employment.

- 13 of the 24 (54%) of the Massage Therapy graduates were placed in related fields.
- 3 of 5 (80%) FTFT graduated students were placed in related fields.

Massage Therapy Licensing Rate

During this enrollment period, 24 Massage Therapy graduates took the State Board Exam for licensure.

- 21 of the 24 (88%) Massage Therapy graduates who took the exam successfully passed the state board exam and 13 out of 24 (54%) achieved state licensing.
- 3 of 5 (60%) FTFT Massage Therapy graduates who took the state exam successfully passed the state board exam & 3 of 5 (60 %) achieved licensing.

Capri College Nail Technology: 9/1/13 through 8/31/14

Nail Technology Graduation Rate:

During this enrollment period, 2 students enrolled in the Nail Technology program.

- Of the 2 students who enrolled 2 (100%) successfully completed the program.
- Of the 2 students who enrolled 1 (50%) was **first-time, full-time, certificate seeking undergraduate students**.
- Of the 2 students who successfully completed the program, 2 (100%) completed the program within 150% of the normal program length.
- Of the 1 **first-time, full-time, certificate seeking, undergraduate students (FTFT)** who enrolled, 1 (100%) successfully completed the program.

Enrollment Statistics for Nail Technology:

Of the 1 FTFT certificate seeking undergraduate students who enrolled in Nail Technology:

- 1 of the 1 (100%) FTFT female students successfully completed the program.
- There were no (0) FTFT male students during this enrollment time.
- 1 of the 1 (100%) FTFT Caucasian students successfully completed the program.
- 1 of the 1 (100%) FTFT students who received no Pell or Stafford Loan successfully completed the program.

Nail Technology Employment Rate

During this enrollment period, 2 Nail Technology graduates were available for employment.

- 1 of 2 (50%) of the Nail Technology graduates were placed in related fields.
- 0 of 1 (0%) FTFT graduated students were placed in related fields.

Nail Technology Licensing Rate

During this enrollment period, 1 Nail Technology graduates took the State Board Exam for licensure*

- 1 of the 2 (100%) Nail Technology graduates who took the exam successfully passed the state board exam and 1 out of 1 (100%) achieved state licensing.
- 0 of 1 (0%) FTFT Nail Technology graduates who took the state exam successfully passed the state board exam & 0 of 1 (0 %) achieved state licensing.

**One student chose not to sit for the state exam based on physical handicap*

Cosmetology Arts & Science Instructor: Enrollment Period 9/1/13 – 8/31/14

Cosmetology Arts & Science Instructor Graduation Rate:

During this enrollment period, 2 Students enrolled in Cosmetology Arts & Science Instructor program.

- Due to the pre-requisite of Cosmetology Arts & Sciences Training and Licensure, there is never a “**first time full time certificate seeking undergraduate**” enrolled in this program.

Cosmetology Arts & Science Instructor Employment Rate

During this enrollment period:

2 Cosmetology Arts & Science Instructor graduate were available for employment.

- 2 of 2 (100%) Cosmetology Arts & Science Instructor graduates were placed in the field

Cosmetology Arts & Science Instructor Licensing Rate

During this enrollment period:

- 2 of 2 (100%) Cosmetology Arts & Science graduates passed the State Board Exam for licensure
- 2 of 2 (100%) Cosmetology Arts & Science Instructor graduates received Iowa licensure

Capri College IPEDS 2013 Retention Rate: 92% of the first-time full-time students who began their studies in the fall of 2014 returned in the fall of 2015.

Capri College Transfer-Out Rate: The school does not track transfer out rates.

Program Recognition /Accreditation: Capri College is accredited by the Accrediting Commission for Career Schools and Colleges (ACCSC). www.accsc.org. The programs offered at Capri College are regulated by the Iowa State Department of Public Health, Lucas State Office Building, Des Moines, Iowa 50319. www.idph.state.ia.us Capri College is also recognized by Iowa College Student Aid Commission (ICSAC) www.iowacollegeaid.gov

Financial Aid Availability: Capri College provides general Financial Assistance information regarding financial aid programs, application processing, and financial aid awarding. Financial Aid is available to all students who qualify.

Employment Opportunities:

Cosmetologists: Cosmetologists licensed in the state of Iowa may find employment in a beauty salon, beauty school, beauty spa, beauty supply company or manufacturer, or in department store cosmetic counters. Many cosmetologists choose to own and operate their own salon business. Employment opportunities are posted on a job placement notification board within the school

Estheticians Skin Care Specialists and Estheticians licensed in the state of Iowa may find employment in a beauty salon, a spa, a resort, a beauty school, a beauty supply company or manufacturer, as well as in department store cosmetic counters. Many estheticians choose to own and operate their own salon or spa business.

Massage Therapist: Massage Therapists may find employment in a massage therapy clinic, chiropractic office, physical therapy clinic, health spa, beauty salon, hospital, with an athletic team or sporting event, or may own and operate their own business or clinic. Employment opportunities are posted on a job board within the school.

Nail Technology: Nail Technologists licensed in the state of Iowa may find employment in beauty salons or nail salons, beauty schools, beauty spas, beauty supply companies and nail product manufacturers, as well as in department store cosmetic counter. Many nail technologists choose to be an independent contractor or own their own nail salon.

Cosmetology Arts and Science Instructors: CA&S Instructors licensed in the state of Iowa may find employment in beauty salons or nail salons, beauty schools, beauty spas, beauty supply companies and product manufacturers, be salon educators and platform presenters in all facets of the field of cosmetology.

Compensation:

Cosmetologist:

According to the United States Department of Labor, Iowa's mean hourly wage for Cosmetologist is \$12.42 per hour with an annual mean wage of \$25,840. For further details, log onto <http://www.bls.gov/oes/current/oes395012.htm>. The most common forms of compensation for Cosmetology Arts and Science employees are commission or standard hourly wages. The cosmetologist may also opt for independent contracting status. In all instances, compensation will increase as skill, speed, and clientele development progresses, making potential income unlimited.

Esthetician:

According to the United States Department of Labor, Iowa's mean hourly wage for Estheticians is \$14.28 per hour with an annual mean wage of \$29,700. For further details log onto <http://www.bls.gov/oes/current/oes395094.htm> The most common forms of compensation for Esthetician employees are commission or standard hourly wages. The Esthetician may also opt for independent contracting status. In all instances, compensation will increase as skill, speed, and clientele development progresses, making potential income unlimited.

Massage Therapist:

According to the United States Department of Labor, Iowa's mean hourly wage for Massage Therapists is \$19.06 per hour with an annual mean wage of \$39,640. For further details, log onto. <http://www.bls.gov/oes/current/oes319011.htm>. The most common form of compensation for Massage Therapy employees is commission or standard hourly wages. The Massage Therapist may also opt for independent contracting status. In all instances, compensation will increase as skill, speed, and clientele development progresses, making potential income unlimited.

Nail Technologist:

According to the United States Department of Labor, Iowa's mean hourly wage for Nail Technicians is \$13.55 per hour with an annual mean wage of \$28,190. For further details, log onto, <http://www.bls.gov/oes/current/oes395092.htm>. The most common forms of compensation for Nail Technologist employees are commission or standard hourly wages. The Nail Technologist may also opt for independent contracting status. In all instances, compensation will increase as skill, speed, and clientele development progresses, making potential income unlimited.

Cosmetology Instructor:

According to the United States Department of Labor, Iowa's mean hourly wage for Vocational Education Teachers, Post-secondary (Cosmetology Arts and Sciences Instructors) is \$24.73 per hour with the mean annual wage of \$53,130. In comparison, Iowa's mean hourly wage for CA&S Instructors is \$24.73 per hour with an annual mean wage of \$51,430. For further details, log onto <http://www.bls.gov/oes/current/oes251194.htm>. The most common form of compensation for Cosmetology Arts and Science Instructors is the standard hourly wage.

Physical Demands:

Cosmetology services require good physical stamina to allow standing for long periods of time. Use of hands and arms are necessary with precise finger dexterity essential. Use of sight and hearing senses are required. There is light lifting of 10 - 25 lbs. necessary for moving light equipment and supplies.

Esthetics services require good physical stamina to allow standing for long periods of time. Use of hands and arms are necessary with precise finger dexterity essential. Use of sight and hearing senses are required. There is a light lifting of 10 - 25 lbs. necessary for moving light equipment and supplies.

Massage Therapy requires a strong physical stamina and ability to concentrate. Use of hands, arms and fingers are necessary for massage manipulations. Massage Therapists must develop hand and arm strength, as well as upper body and leg muscles to exercise good body mechanics to withstand the demand of massaging muscle tissue. Therapists must be able to stand for 1-2 hour increments of time. Light lifting (up to 25 lbs.) is required to assist clients on and off the massage table.

Nail Technicians must be able to sit and bend forward easily and for long periods of time. Use of hands and arms are necessary with precise finger dexterity essential. Use of sight and hearing senses are required. There is a light lifting of 10-25 lbs. necessary for moving light equipment and supplies.

Cosmetology Arts and Science Instructors services require standing and walking for extended periods of time. Good posture and a strong physical stamina is required. Use of hands and arms are necessary with particular detail to good small motor skills and finger dexterity. Communication and writing skills are important. A 10-20 lb. lifting requirement is necessary for moving light equipment and supplies.

Vaccination Policy: Capri College does not have any vaccination requirements.

Safety Requirements:

Cosmetology is considered a "personal service worker" occupation for OSHA. Therefore, cosmetologists must adhere to the safety regulations of the Center for Disease Control, as well as, the Iowa Department of Public Health rules. Sterilization and sanitation of work area and equipment, plus knowledge of disease prevention that affect the personal service worker in today's society are necessary. Cosmetologists are required to wash hands before attending clients and to wear disposable gloves for certain services or particularly when potential of blood borne pathogens may be present. Contaminated trash and "sharps" must be disposed of properly. Sanitation and safety laws governing cosmetology in Iowa can be found in Iowa Code, Chapter 157 (Chapter 63). Also to be considered are possible allergies resulting from exposure to hair products and chemicals that a cosmetologist's hands are subjected to daily.

Esthetics is considered a "personal service worker" occupation for OSHA. Therefore, Estheticians must adhere to the safety regulations of the Center for Disease Control as well as, the Iowa Department of Public Health rules.

Disinfection and sanitation of work area and equipment, plus knowledge of disease prevention that affect the personal service worker in today's society are necessary. Estheticians are required to wash hands before attending clients and to wear disposable gloves for services, particularly when potential of blood borne pathogens may be present. Contaminated trash and "sharps" must be disposed of in a rigid puncture proof container. Sanitation and safety laws governing cosmetology arts and sciences in Iowa can be found in Iowa Code, Chapter 157 (Chapter 63). Also to be considered are possible allergies resulting from exposure to products and chemicals that an Estheticians hands are subjected to daily.

Massage Therapists must be aware of the contraindications of massage that could pose a threat to the client. The therapist must also implement correct body mechanics to withstand the energy output and physical drain on the body worker. Sanitation of work area and equipment, as well as health issues and knowledge of disease prevention that affect the personal service worker is addressed in the program.

Nail Technicians are considered "personal service worker" occupations for OSHA. Therefore, Nail Technologists must adhere to the safety regulations of the Center for Disease Control, as well as the Iowa Department of Public Health rules. Sterilization and sanitation of work area and equipment, plus knowledge of disease prevention that affect the personal service worker are necessary. Nail Technicians are required to wash hands before attending clients and to wear disposable gloves for certain services or particularly when potential of blood borne pathogens may be present. Contaminated trash and "sharps" must be disposed of properly. Sanitation and safety laws governing cosmetology arts and sciences in Iowa can be found in Iowa Code, Chapter 157 (Chapter 63). Also to be considered are possible allergies resulting from exposure to nail products and chemicals that a Nail Technologist's hands are subjected to daily.

Cosmetology Arts and Science Instructors fall under the same safety and sanitation guidelines as all other CA&S programs. Additionally CA&S Instructors must educate their students in safety and sanitation rules specific to their program.

Licensing Fees and Requirements:

Cosmetology Arts & Science practitioners in Iowa are licensed by the Iowa Department of Public Health / Professional Licensure. Graduates must pass a national licensing examination. At Capri College, the Iowa licensing exam is scheduled while the student is in his/her final term of training and the fee for the Iowa exam is included in the student's tuition. (Only one exam attempt is included. Should the student seek dual state licensure or fail the exam, the fee is the full responsibility of the student). Cosmetology Arts and Science students who successfully pass the state exam may then apply for licensure in the state of Iowa. The cost of initial licensure in Iowa is \$60.00 and is the responsibility of the graduate. The renewal fee for licensure in the state of Iowa is \$60 biennially (every 2-year period). In addition to the biennial renewal, all Cosmetology Arts

and Science licenses require eight (8) hours of continuing education each biennium. These licensing fees are applicable for Iowa Licensing only. Should the student seek licensure in any other state, the student must adhere to that state's licensing requirements and the cost of the out-of-state licensure and testing becomes the student's responsibility. Information on other states licensing requirements can be obtained from the college director.

Massage Therapists who wish to work in the state of Iowa must graduate from an Iowa State Board approved Massage Therapy School and pass a National Exam. There are several available exam venues and the cost of the exam ranges from \$175 to \$225. At Capri College, the licensing exam is scheduled while the student is in his/her final term of training and the fee for the exam is included in the student's tuition. Any additional exam attempts, however, are the responsibility of the student. Students will be apprised of the exam locations in their area. Students who successfully pass the national exam may then apply or licensure in any state. The license application fee for Iowa is \$120. A Massage Therapy license renewal in the state of Iowa is \$120 every two years. 24 hours of Continuing Education is required for Iowa Massage Therapy biennial license renewal.

Cosmetology Arts and Sciences Instructors must be Iowa licensed cosmetologists or licensed in the discipline they will be teaching. Further, CA&S Instructors in the state of Iowa must complete a CA&S Instructor Program at a Cosmetology School or show proof of two years of experience in the field. The Iowa Cosmetology Board additionally requires proof of successful completion of a 16 hour Teaching Methodology course taken prior to application for licensure. Submission of an Iowa licensure application, proof of experience or teacher training program and passage of a national exam will meet the licensing requirements to teach in an Iowa school. The Cosmetology Arts & Science exam fee is \$58 and it consists of a written theory/practical exam. To renew a Cosmetology Arts and Sciences Instructor license in the state of Iowa is \$60 every biennial (2-year) period. Cosmetology Arts and Science Instructor licensing requires 16 hours of continuing education each biennium for license renewal; eight (8) hours must be specific to "teacher methodology".

Student Records / FERPA

All student records are on file in the school administrative office. A permanent student record includes, at a minimum, records of date of entry and departure, program of study, course credits, hours and grades. Capri College provides privacy and protection concerning information in student files in accordance with The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). This is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. Students sign an enrollment agreement which includes a disclaimer to release academic and attendance records, the student gives Capri College the right to contact

parent/spouse/legal guardian and/or references, regarding any issue the school feels appropriate in regards to academic progress, attendance, rule violations, loan repayment and job placement. In accordance with FERPA, this permission may be withdrawn at any time with written notice of an adult student. Capri College / FERPA policy in its entirety can be found on our website at <http://capricollege.edu/consumer-information.pdf> /FERPA

Capri College Drug and Alcohol Policy:

Capri College has a comprehensive and strict Drug and Alcohol Policy. This written policy for all employees and students is passed out to students and can be found on line at www.capricollege.edu/consumerinformation.pdf

Campus Security & Fire Safety Report: Capri College has on file the Campus Crime Report filed with the Federal Department of Education. Capri College also has a written policy for crime reporting that is available on-line at www.capricollege.edu/consumerinformation.pdf and is also included in the orientation packet.

Title IX /Jeanne Cleary Act

Scope of Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on sex in education programs and activities in federally funded schools at all levels. Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity. All students (as well as other persons) at recipient institutions are protected by Title IX—regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin—in all aspects of a recipient's educational programs and activities. . Capri College has a written policy for Title IX regulations, procedures and reporting that is available on-line at www.capricollege.edu/consumerinformation.pdf /Title IX Disclosure.

The Jeanne Cleary Act, a consumer protection law passed in 1990, requires all colleges and universities who receive federal funding to share information about crime on campus and their efforts to improve campus safety as well as inform the public of crime in or around campus. This information is made publicly accessible through the university's annual security report. Copies of all the Title IX / Cleary Act reporting and information can be found on the consumer disclosure tab at www.capricollege.edu/consumerinformation.pdf /

Violence Against Women Act (VAWA):

Capri College provides programs regarding sexual assault, sexual assault risk reduction, sexual assault education, and sexual assault reporting process to civil authorities and college authorities. These programs are scheduled throughout the year for students and employees. Capri College's VAWA policy is available in our student catalog/handbook, in the Capri College Safety and Security Report

and on our website www.capricollege.edu under “disclosure” tab. Filing a report with the college is confidential and will not obligate the victim to prosecute, nor will it subject the victim to scrutiny, negative repercussion, or judgmental opinions from the College. Sexual assault state-wide counseling opportunities can be found at the following website
<http://www.state.ia.us/government/ag/map/map.html>